



# THE CITY OF NEW YORK MANHATTAN COMMUNITY BOARD 3

59 East 4th Street - New York, NY 10003  
Phone: (212) 533-5300 - Fax: (212) 533-3659  
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Gigi Li, Board Chair

Susan Stetzer, District Manager

## Sidewalk Café License Application Questionnaire

**Fill out completely or application will not be considered.**

**Bring 6 copies (double sided)** of this questionnaire to the SLA & DCA Licensing Committee meeting to be considered. Otherwise the Committee will write to the DCA notifying the agency of your failure to cooperate with the community review process. This application must also be completed and returned to the Community Board office as soon as possible.

For maximum public notification of your application, display the enclosed poster in a visible location on the outside of your establishment and adjacent buildings for **7 DAYS** prior to the meeting

**Check which you are applying for:**

a new sidewalk café license for an  enclosed  unenclosed café.  
 an alteration of an existing sidewalk license  
 a renewal of an existing sidewalk license

**When you return this form, you must include the following attachments:**

- Photographs of the inside and outside of your establishment
- Schematics/floor plans of the inside of your establishment and sidewalk café schematics
- Petition signatures from residents in surrounding buildings

Name of Corporation: Hearth Rest. Investors LLC DBA: Hearth  
 Address: 403 E 12<sup>TH</sup> ST Cross Streets: E 12<sup>TH</sup> & E 13<sup>TH</sup>  
N/E corner of 1<sup>ST</sup> Ave

Applicant's Name on DCA Documents: Marco Canova  
 Applicant's Address: 315 W 23<sup>RD</sup> ST NY, NY 10011  
 Telephone: (646) 602-1300 E-Mail: \_\_\_\_\_

Describe nature of alteration, if applicable: \_\_\_\_\_

Is this establishment handicap accessible?  Yes  No If "Yes" please attach photo.

Hours of Operation (indicate if different for sidewalk or backyard): \_\_\_\_\_

Seating Capacity Inside	Tables: <u>27</u>	Chairs: <u>82</u>	Bar Stools: <u>6</u>
Seating Capacity Sidewalk	Tables: <u>19</u>	Chairs: <u>38</u>	Bar Stools: _____
Seating Capacity Backyard	Tables: _____	Chairs: _____	Bar Stools: _____
TOTALS	<u>46</u>	<u>120</u>	_____

Has this corporation or any principal been licensed previously?  Yes  No

If yes, please indicate name of establishment: Has an OP License at Premise.

Address: \_\_\_\_\_ Community Board #: \_\_\_\_\_

Cross Street: \_\_\_\_\_ Dates: \_\_\_\_\_

Tree 190 1<sup>ST</sup> AVE  
Neptune 194 1<sup>ST</sup> AVE

403 E12

How many sidewalk cafés are within 1 block? \_\_\_\_\_ Please use the schematic below to indicate the location and total number of sidewalk cafés within this one block area.

	A				
	V				
	E				
	STREET				

Please see the Community Board website to find block associations or tenant associations in the immediate vicinity of your location for community outreach. Applicants are encouraged to reach out to community groups. Also use provided petitions, which clearly state the name, address, license for which you are applying, and the hours and method of operation of your establishment at the top of each page. (Attach additional sheets of paper as necessary).

**PLEASE NOTE:**

Community Board 3 requests that Sidewalk Cafés cease operation no later than midnight on weekends and 11 p.m. on weekdays. We urge you to consider closing at 11 p.m. and 10 p.m. respectively. Unenclosed sidewalks cafés (railings, chairs, and tables) must be removable and put away at the end of each night. Until you receive your license from the city, you are not licensed to operate your sidewalk café and may be fined for doing so.

For full regulations governing sidewalk cafés, please consult the City Code, Article 1, Chapter 4, Sections 14-11 through 14-43. (Available from the Department of Consumer Affairs.)